

# SHREWLEY PARISH COUNCIL

## Minutes of the Meeting of Shrewley Parish Council held via Zoom on Monday 2<sup>nd</sup> November 2020 at 7.45pm

### Present at the Meeting:

Cllr R G Wesbury  
Cllr N Soutter  
Cllr H Darwen  
Cllr E Forty  
Cllr D Lawrie  
Cllr J Day  
Cllr M Wood  
D Cllr G Illingworth

Chairman  
Vice Chairman

Clerk Eleanor Choudry  
Members of the Public: 2

**41/20. APOLOGIES** – WDC Cllr Cooke.

**42/20. DECLARATION OF INTERESTS** – None.

**43/20. MINUTES OF PREVIOUS MEETING** – Parish Council Meeting – Monday 7<sup>th</sup> September 2020 approved and signed as a true record.

**44/20. MATTERS ARISING FROM THE MINUTES** – None

**45/20. PUBLIC OPEN FORUM** – Eliza Gaffney and Sheona Alemi attended to give an update on the progress of the children's playground. The group has been very successful in securing over £32k funding. The PC agreed to pay the £2k donation this month to enable the group to evidence funding in place to WDC. The Parish Council congratulated them on their success. The group passed on their thanks to Barn Close Nurseries and Richard Curtis who have agreed to provide topsoil and turf at cost. The installation is planned to start next Spring. The planning permission deadline is in April, WDC Cllr Illingworth offered to help if there were any issues in meeting the deadline.

### **46/20. PLANNING –**

|  |
|--|
| W/20/0690 Shakespeare Cottage, Five Ways Road, Shrewley, Warwick, CV35 7HZ REFUSED 25/9/20                                   |
| W/20/0884 Post Office, 97 Shrewley Common, Shrewley, Warwick, CV35 7AN REFUSED 8/10/20                                       |
| W/20/0852 104 Shrewley Common, Shrewley, Warwick, CV35 7AW REFUSED 21/10/20  |
| W/20/0294 78 Shrewley Common, Shrewley, Warwick, CV35 7AW GRANTED 21/9/20  |
| W/20/1035 3 Green Lane, Shrewley, Warwick, CV35 7HJ GRANTED 3/9/20   |
| W/20/1167 Great Pinley Barns, Nunhold Road, Shrewley, Warwick, CV35 8NB REFUSED 18/9/20                                      |
| W/20/1057 9 Antrobus Close, Shrewley, Warwick, CV35 7BW The PC has NO OBJECTION to this application.29/8/20.                 |
| W/20/1270 Moat Farm, Case Lane, Shrewley, Warwick, CV35 7JD Prior approval is given 7/10/20.                                 |
| W/20/1268 High Acres, Nunhold Road, Pinley, Claverdon, Warwick, CV35 8NB The PC has NO OBJECTION to this application.27/9/20 |
| W/20/1471 102 Station Road, Shrewley, Warwick, CV35 8XJ The PC has NO OBJECTION to this application.16/10/20.                |
| <b>Appeals</b>   |
| APP/T3725/D/20/3253866 102 Shrewley Common, Shrewley CV35 7AW The appeal is dismissed. 28/9/20                               |

Signed.....(Chair)

Date.....

**47/20. WCC REPORT** – Coronavirus cases are rising quickly in Warwickshire. There have been outbreaks in 20 schools and 5 care homes. Care homes are testing staff weekly and patients monthly. It is hoped that there will be more track and trace backward tracing as well as forward tracing in place. Hospitals are currently managing capacity and staff are being redeployed. Two care homes in Coventry and Henley will take patients recovering from Covid19. Stored supplies of PPE are expected to last until March 2021. Residents will receive an 8 page booklet with advice on how to keep safe and links to support. Waste sites will continue to be open during this second national lockdown as will County Parks but Leisure Centres are closed.

**48/20. WDC REPORT** – The possible reorganisation to a unitary authority is on hold until next year. Staff are mostly working from home.

#### **49/20. OTHER PARISH BUSINESS**

**49.1. Traffic Calming in Shrewley** – Cllr Caborn has agreed £10k is available for the road safety gates to be installed at either end of Shrewley Common. They will be installed by the end of March 2021.

**49.2. Little Shrewley notice board refurbishment** – awaiting refurbishment.

**49.3. Community Emergency Plan** – Awaiting appointment of a new Cllr to take on this responsibility.

**49.4. Parish Councillor vacancy** – No applications have been received to date.

**49.5. Free transport to grammar school** – The Clerk is to resend the query to Cllr Caborn regarding free transport to grammar school if the nearest school is oversubscribed. Cllr Caborn did not think this was available.

**49.6. Vehicle activated sign on B4439 at Barn Close Nurseries** – Cllr Caborn confirmed that this was agreed and is in the workflow for Street Lighting to install. Cllr Caborn to notify the PC with a date for install.

**49.7. Vegetation removal on Station Road bend** – Cllr Caborn is contacting Pete Hallam regarding the removal of vegetation.

**49.8. Station Road pedestrian safety survey** – Cllr Soutter is to meet with Pete Hallam to agree the sitings of the signs on the bend and upto the railway bridge.

#### **50/20. ONGOING ACTION ITEMS**

**50.1. FRIENDS OF HATTON STATION (FOHS)** – Network Rail have been busy undertaking urgent maintenance work in the area. Residents of Station Drive have had a covered drainage channel installed in front of their houses. This will hopefully put an end to serious flooding that has occurred in recent times. Work on the railway bridge on Pinley Road has continued; an issue with contractors leaving rubble and litter by the roadside was swiftly resolved. At the station planters and the wild flower meadow are having their autumn TLC in preparation for the winter. One of our watering stalwarts, Mark Beaglehole, is leaving the area. Many thanks Mark for the many hours you have spent carrying water across the footbridge to Platform 2 to keep the big planter in top condition. I hope we will be able to recruit a replacement in early summer next year!

The Parish Council thanked Mark Beaglehole for his work in the community as Neighbourhood Watch Co-ordinator and also for his work in Hatton Station.

**50.2. Shrewley website update / Statutory publication of documents on website** – No update was available due to the site being down.

#### **51/20. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –**

**51.1. Footpath fault report** – No new problems to report.

**51.2. Highway fault report** – Cllr Caborn confirmed he will contact Pete Hallam regarding the flooding on Station Road.

**52/20. CORRESPONDENCE** – None.

Signed.....(Chair)

Date.....

**53/20. VILLAGE HALL UPDATE** – Apart from sporadic flower arranging and Pilates classes, the pandemic has prevented other use except for the regular coaching classes for children. Shrewley Parents' Group has been remarkably successful in raising promises of funds to construct a play area in the field at the back of the Hall and it is currently amassing the last funds needed to enable them to begin the project early next year. General maintenance of the hall now includes particular attention to sanitation to remain within the safety guidelines for Covid-19, and recently to keep the storm guttering clear. The Hall's annual general meeting was held by "Zoom" on 24<sup>th</sup> September, "hosted" by Sheona Alemi, and with only two other participants who could be counted as members of the public. The accounts were approved, and a vote of thanks was given to Darrell Mottram for preparing them, and Linda Wesbury for auditing them. The management committee officers were re-elected unanimously, and the representative members confirmed, with the exception of the Garden Society, who have not yet nominated a representative to replace David Howell who retired early in 2020. David Lawrie was again re-elected as Chairman. Pandemic restrictions have precluded any activity of the Social Club apart from occasional socially-distanced committee meetings for holding purposes.

**54/20. MEETINGS ATTENDED BY CLLRS** – None.

**55/20. FINANCE**

- 55.1 2020/2021 Budget and Estimated Final Expenditure and Proposed 2021/22 Budget circulated. Cllrs to
- 55.2 approve at January's meeting.
- 55.3 British Legion donation for wreath – Cllr Wood to lay wreath
- 55.4 Permission to pay proposed by Cllr Soutter, seconded by Cllr Wood and unanimously approved.

| Cheque/<br>BACS | Payee   | Amount<br>£     |
|-----------------|---|-----------------|
| BACS            | Clerk October Salary(Net),Postage £0 increase from 04/20          | 253.80          |
| BACS            | HMRC October Income tax increase from 04/20                       | 63.45           |
| BACS            | Error in addition of Clerks expenses July 20                      | 5.01            |
| BACS            | Clerk November Salary, Mileage £0, Postage £0 increase from 04/20 | 253.80          |
| BACS            | HMRC November Income Tax increase from 04/20                      | 63.45           |
| BACS            | Backdated pay increase from 04/20 to 09/20 Salary                 | 36.00           |
| BACS            | Backdated pay increase from 04/20 to 09/20 HMRC tax               | 9.00            |
| BACS            | Zoom monthly subscription for August reimburse Clerk              | 14.39           |
| BACS            | Zoom monthly subscription for September reimburse Clerk           | 14.39           |
| D/D             | Information Commissioners Office Data Protection Fee              | 35.00           |
| BACS            | British Legion donation for wreath                                | 30.00           |
| BACS            | Shrewley Parish Parents donation towards childrens'playground     | 2,000.00        |
|                 | <b>Total</b>  | <b>2,778.29</b> |

**56/20 Bank Reconciliation as at 30th September 2020**

|  |          | £                |
|--|----------|------------------|
| Cash Book Balance b/f  |          | 9,532.99         |
| <b>Receipts</b>  |          |                  |
| First half precept 29.4.20   | 3,827.50 |                  |
| Shaw Lane Rent   | 52.00    |                  |
| Second Half Precept (Sept 20)  | 3,827.50 | 7,707.00         |
| <b>Total Income</b>  |          | <b>17,239.99</b> |
|  |          |                  |
| May payments   | 1,567.41 |                  |
| July payments  | 952.15   |                  |
| Error in addition of Clerks July expenses to be rectified in November 2020 payment | (5.01)   |                  |

Signed.....(Chair)

Date.....

|   |        |                  |
|---|--------|------------------|
| Sept payments   | 688.27 | 3,202.82         |
| Nov Payments  |        |                  |
| Jan Payments  |        |                  |
| March Payments  |        |                  |
| <b>Total Payments</b>   |        | <b>5,256.85</b>  |
|   |        |                  |
| <b>CASH BOOK BALANCE</b>  |        | <b>14,037.17</b> |
|   |        |                  |
| Balance as at 30 <sup>th</sup> September 2020 Includes £161.03<br>for Friends of Hatton Station |        | 10,537.17        |
| Reserve Account as at 30 <sup>th</sup> September 2020   |        | 3,500.00         |
| <b>BANK BALANCE</b>   |        | <b>14,037.17</b> |

**57/20. DATE OF NEXT MEETING** – Monday 11<sup>th</sup> January via Zoom

**58/20. CLOSURE OF MEETING** – The meeting closed at 9.15pm.

Signed.....(Chair)

Date.....